

Sheffield-Sheffield Lake City Schools Regular Board of Education Meeting

**1824 Harris Road
Sheffield, OH 44054**

October 12, 2023

5:30 P.M. Regular Meeting

Forestlawn ELC

Mrs. Pat Czech
Mrs. Amy DeLuca, President
Mrs. Sandra Jensen
Mrs. Sheila Lopez, Vice President
Mrs. Lisa Miller
Mr. Michael F. Cook, Superintendent
Ms. Rachel Tansey, Treasurer



INSPIRE ~ EXCITE ~ EDUCATE



NOTICE TO THE PUBLIC

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. She, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting to allow time to thoroughly study your input.

DISTRICT GOALS

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some two-way communication forum with the district during the school year.

Thank you for attending.

Your interest is appreciated.



Regular Meeting

I. OPENING ITEMS

- A. Call to Order
- B. Roll Call

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

- C. Pledge of Allegiance

II. AGENDA

- A. Motion to approve the agenda.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

III. INFORMATIONAL ITEMS/BOARD RECOGNITIONS

- A. VFW Post #8686
- B. Heather Carollo and FELC Kindergarten Students – Morning Greeting
- C. Wes Davies – Goal #5 Objective 03

IV. TREASURER’S BUSINESS

A. Reports

B. Approval of Minutes

It is recommended that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda(s): **Regular Meeting – September 14, 2023**

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

C. Approval of Purchase Orders

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached purchase orders above \$ 3000.00 with issues.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

D. Approval of Financial Statements

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the enclosed financial statements.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____



E. Donations

It is recommended that the Sheffield-Sheffield Lake Board of Education acknowledge and approve the donation from Lisa Sheehan of Four Browns Tickets and Parking pass in the approximate amount of \$ 1650.00.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

It is recommended that the Sheffield-Sheffield Lake Board of Education acknowledge and approve the donation from VFW POST #8686 in the amount of \$ 24,000.00 to eliminate all student lunch debt.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

F. Wellness Stipend

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the wellness champion stipend (\$500) each for the 2023-24 academic year.

- a. Ginny Wesebaum – Co-champion
- b. Chara Wallace – Co-champion

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

G. Delegate/Alternate to Capital Conference

It is recommended that the Sheffield-Sheffield Lake Board of Education elect a delegate and an alternate to attend the OSBA Conference in November 2023.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

V. SUPERINTENDENT'S BUSINESS/HUMAN RESOURCES

A. Resignations/Leave Requests/Retirements

It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

1. **Marc Aliff**, resigning as BHS Varsity Softball Assistant, to accept another position in the district, effective October 2, 2023.
2. **Melissa Brown**, requesting Maternity Leave beginning February 10, 2024 and ending June 7, 2024.
3. **Denise Kravec**, resigning as a School Bus Driver, effective October 1, 2023.
4. **Karson Nail**, resigning as BMS Wrestling Coach, effective September 19, 2023.



5. **LeAnna Rogers**, resigning as BMS Girls Basketball Coach, to accept another position in the district.
6. **Jessica Tackett**, resigning as BIS Noon Monitor, to accept another position in the district, effective October 2, 2023.
7. **Jason Wright**, resigning as BIS Night Custodian, to accept another position in the district.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

CLASSIFIED

- B. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.
1. **Jessica Tackett**, FELC ESP, Step 2, 6 hrs./day, 189 days/yr. plus contracted holidays (pro-rated).
 2. **Jeremy Smith**, BHS Head Custodian, Step 3, 8 hrs./day, 260 days/yr. plus contracted holidays (pro-rated).
 3. **Jason Wright**, BIS Head Custodian, Step 2, 8 hrs./day, 260 days/yr. plus contracted holidays (pro-rated).

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

CLASSIFIED SALARY ADJUSTMENT

- C. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the salary increase for advance training for the following classified personnel as per the Negotiated Agreement retro-active to the first workday of the 2023-24 school year.

- | | | |
|-----|--------------------------|-------------------|
| 1. | Elyse Albaugh | Base Salary+4% |
| 2. | Brandy Bauers | Base Salary+2% |
| 3. | Amber Blankenship | Base Salary+10% |
| 4. | Brenda Crnko | Base Salary +6% |
| 5. | Roger Ebner | Base Salary + 10% |
| 6. | Denise Edwards | Base Salary + 6% |
| 7. | Savannah Forcier | Base Salary + 4% |
| 8. | Renee Golick | Base Salary + 2% |
| 9. | Barb Hobart | Base Salary + 4% |
| 10. | Jessica Jackson | Base Salary + 8% |
| 11. | Ashley Martin | Base Salary + 6% |
| 12. | Dawn Radford | Base Salary + 4% |
| 13. | Tammy Raines | Base Salary + 4% |



14.	Michelle Ryan	Base Salary + 6%
15.	Sandra Roser	Base Salary + 10%
16.	Denise Signor	Base Salary + 4%
17.	Jennifer Smith	Base Salary + 4 %
18.	Maria Snider	Base Salary + 4%
19.	Jessica Tackett	Base Salary + 2%
20.	Leah Wright	Base Salary + 2%

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

CERTIFIED

- D. It is recommended that the Sheffield-Sheffield Lake Board of Education recognize the following certified personnel as a member of the teaching staff on a **Continuing Contract** beginning with the 2023-24 school year, at the appropriate salary schedule rate as per the Master Agreement

1. **James Patrizi**, BHS/BMS Business Technology and District Truancy, MA+24, Step 13.

E. **CERTIFIED SALARY ADJUSTMENT**

It is recommended that the Sheffield-Sheffield Lake Board of Education approves the salary increases for advanced training for the following certified personnel as per the Master Agreement retro-active to the first workday of the 2023-24 school year.

		<u>FROM</u>	<u>TO</u>
1.	Stephanie Blythe	MA	MA+12
2.	Michelle Darmstadt-Lewis	MA+12	MA+24
3.	John Forster	MA+12	MA+24
4.	Maureen Tharp	MA+12	MA+24

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

SUPPLEMENTAL

- F. It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.

1. **Marc Aliff**, BHS Head Softball Coach, Class II, Step 4, effective October 13, 2023.
2. **Miles Flowers**, BHS Assistant Girls Basketball Coach, Class II, Step 0, effective October 13, 2023.



3. **Jose Muniz**, BMS Boys Basketball Coach, Class III, Step 2, effective October 13, 2023.
4. **Mackenzie Nekl**, BMS Girls Basketball Coach, Class III, Step 0, effective October 13, 2023.
5. **Mary Pokrywka**, Hummingbirds Director, Class V, Step 4, effective October 13, 2023.
6. **LeAnna Rogers**, BHS Assistant Girls Basketball Coach, Class II, Step I, effective October 13, 2023.
7. **Jonathan Wright**, BHS Assistant Girls Soccer Coach, Class IV, Step 1, retroactive to July 31, 2023.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

DECAF PROPOSALS

- G. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following DECAF proposals.

NAME	TITLE	Percentage %
Lisa Sheehan	BMS– Cards for the Community	3
JB Kinser	BIS– Academic Challenge Advisor	2

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

VI. BUSINESS OPERATIONS

- A. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **SHEFFIELD-SHEFFIELD LAKE SCHOOL BUS ROUTES** for the 2023-24 school year.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

- B. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **JAMIE'S CARPETSHOP ESTIMATE** for the purchase of carpet for three classrooms at the BIS.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

VII. COMMENTS FROM THE PUBLIC



"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. People desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present and voting."

VIII. STANDING COMMITTEE REPORT

- A. Joint Vocational School
- B. Athletic Counsel
- C. Legislative Liaison
- D. Endowment Fund
- E. S.A.L.T. – Student Achievement Leadership Team
- F. Finance
- G. Centennial Committee

IX. ADJOURNMENT

Time: _____

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

**The next Regular Board Meeting will be Thursday, November 9, 2023, at Brookside Intermediate School
at 5:30 PM**